

<i>The Town of Fort Frances</i>	<b>SECTION</b>
	ADMINISTRATION AND FINANCE
<b><u>COUNCIL RECOGNITION</u></b>	<b>REVISED</b>
<b><u>POLICY</u></b>	November 1995, June 2005
Resolution No. 205 06/05	Supercedes Resolution No.
Policy Number 1.8	<b>PAGE 1 of 2</b>

**1.0 BIRTHDAY RECOGNITION**

On request, an individual residing in Fort Frances may be presented with an appropriately worded certificate signed by the Mayor and Clerk. Presentation may be made by the Mayor or designate on or as close to the celebrated event as possible and at a location within the Town to be specified in the request:

- A. Celebration of 90th birthday
- B. Celebration of 95th birthday
- C. Celebration of 100th birthday and successive birthdays.

**2.0 ANNIVERSARY RECOGNITION**

On request married couples residing in Fort Frances may be presented with an appropriately worded certificate signed by the Mayor and Clerk. Presentation may be made by the Mayor or designate on or as close to the celebrated event as possible and at a location within the Town to be specified in the request:

- A. Celebration of 50th anniversary
- B. Celebration of 60th anniversary

**3.0 LONG SERVICE ON VOLUNTEER BOARD OR COMMITTEES**

Individuals, who according to Town records have served as members on one or more volunteer boards or committees appointed by Council be presented with an appropriately worded certificate signed by the Mayor and Clerk in recognition of years of service as set out below:

- A. Those who have completed 5,10, 15, etc. consecutive years of service such that a new certificate is presented for service following the completion of every additional five years, regardless of the number of committees service is for.
- B. Those who have completed the maximum number of years service on anyone board or committee as per the provisions of the Tenure of Office By-Law as may be in effect from time to time.

Presentation of certificates for volunteer service in this section to be done by the Mayor at the annual appreciation function.

**4.0 YOUTH ACHIEVEMENT RECOGNITION**

Individuals 18 years of age or younger who are nominated for recognition for:

- A. Achievement in academics or amateur sports at a regional, provincial, national or international level;
- B. Participating in an activity which has resulted in positive benefits to another individual, a group or to the community at large and are recommended by the Citizen of the Year

Committee to Council for Council recognition and will be presented with an appropriately worded certificate signed by the Mayor and Clerk. Presentations to be made by the Mayor or designate at a meeting of Council.

#### **5.0 CITIZEN OF THE YEAR RECOGNITION**

The person(s) who is/are recommended by the Citizen of the Year Committee to be the recipient(s) of the Citizen of the Year Award is presented with a hammered copper Little Amik plaque. The plaque is to be presented by the Mayor at the annual appreciation dinner. The person(s) will also have their portrait included in a special display gallery at the Civic Centre.

#### **6.0 LONG SERVICE EMPLOYEE RECOGNITION**

Employees, be they Full time, Part time, or Seasonal who have completed twenty-five years of service in the employ of the Town of Fort Frances will be presented with a 25-year commemorative watch. Presentation of the 25-year watch will be by the Mayor or designate at the annual appreciation dinner. Recipients of the long service employee recognition will be invited to each annual appreciation function held for this purpose in subsequent years.

#### **7.0 EMPLOYEE RETIREMENT RECOGNITION**

Permanent employees who retire from employment with the Town will be presented with an appropriately worded certificate signed by the Mayor and Clerk. In addition to the certificate, the retiring employee will be presented with a cheque in payment of the greater of a retiring bonus as provided for within employee benefit packages or an amount calculated at five dollars per full year of service with the Town. Presentation will be made by the Mayor or designate at the annual appreciation dinner. The recipient of this recognition will be invited to each annual appreciation function held for this purpose in subsequent years.

#### **8.0 SPOUSES OF DECEASED RETIRED EMPLOYEES**

Spouses of deceased retired employees will be invited to attend each annual appreciation function as held for the purpose of sections 6 and 7 above. They will be recognized by the Mayor just prior to a moment of silence in tribute to their deceased partner.

#### **9.0 OTHER RECOGNITION**

On occasion, Council may deem it appropriate to recognize individuals or groups for reasons not identified elsewhere in this policy. Council may by resolution determine that they should recognize in some fashion as specified in the resolution, a person, a group or other body for some reason as Council determines is deserving of recognition. When appropriate recognitions unavoidably occur in advance of scheduled Council meetings, such recognitions are required to be approved by Council resolution after the event.

#### **10. LONG-LIVED BUSINESSES**

On request, businesses or firms resident in Fort Frances are presented with an appropriately worded certificate signed by the Mayor and Clerk. Presentation to be made by the Mayor or designate on or as close to the celebrated event as possible and at a location within Town to be specified in the request:

- A. Celebration of 50th Anniversary of commencing business and thereafter in ten-year intervals.